

Farley Big Local – Close-Out Report

Prepared by Age Concern Luton as Locally Trusted Organisation (LTO)

1. Introduction

Farley Big Local ended on the 31st March 2026.

Age Concern Luton acted as the Locally Trusted Organisation (LTO) for the programme. ACL were responsible for ensuring that funds were administered in accordance with democratically agreed partnership decisions, all Local Trust requirements, and any relevant legal/financial frameworks.

The remaining programme activity and expenditure were closed out in accordance with agreed plans and decisions. Minutes have been kept of all Farley Big Local partnership meetings held during 2025/26.

2. Summary Financial Position

As of 31 October 2025, the remaining balance held for Farley Big Local was £54,477.

All remaining liabilities and agreed commitments were settled prior to close-out. Final balances were reduced to £0 following completion of agreed expenditure.

A summary of final expenditure is provided below.

3. Final Projects and Expenditure

Expenditure Area	Amount
Salaries and redundancy costs	£27,645
Final SLA payment (Christmas events)	£2,066
Video legacy project	£1,000
Farley Community Group director training	£1,800
Parks final payment	£15,042
Final community allocations	£6,492
Partnership costs (meeting rooms, refreshments and photography)	£432
TOTAL	£54,477

Final community allocations included support towards iPads, closure events, summer activities, and director training.

4. Governance and Oversight

All final spending decisions were agreed through Farley Big Local partnership arrangements during October 2025.

Payments were processed in accordance with Age Concern Luton financial procedures and controls.

Financial records and supporting documentation will be retained for a period of six years in accordance with organisational retention requirements.

No conflicts of interest were declared in relation to the final expenditure arrangements.

5. Assets, Data and Legacy Arrangements

No assets remained under the control of Farley Big Local at the point of close-out.

Any retained information will be managed in accordance with Age Concern Luton data protection and retention policies and securely disposed of within applicable retention periods.

The Farley Big Local Facebook page has been transferred to Farley Community Group, who continue to support activities for Farley residents. Their website can be found at;

<https://farleycommunitygroup.co.uk/>

6. Comments/Compliments/Complaints

Any queries regarding the administration of remaining Farley Big Local funds following close-out should be directed to Age Concern Luton.

Relevant records are retained in accordance with organisational document retention policies.

7. Sign-Off

A handwritten signature in dark ink, appearing to read 'D. McKeaveney', with a stylized flourish at the end.

Dan McKeaveney
Chief Operating Officer
Age Concern Luton